

MINUTES OF THE MEETING OF THE NATIONAL POLICE CANINE  
ASSOCIATION EXECUTIVE BOARD

Newark, DE – Sunday, October 4, 2009, continued on Friday, October 9, 2009

ATTENDANCE:

Officers in attendance: President Terry Anderson, Administrative Assistant Katy Farnsworth, Treasurer Mark Green, Secretary Greg Thomas, Southwest Region Director Ralph Pendergast, North/Central Region Director Eric Schmitz, South/East Region Director Mike Colton, North/West Director Bill Delay, South/Central Director Danny Valdez, North/East Director Mark Tobin, Standards Committee Chairman Paul Koinig and Elliot Zibli (Friday meeting). The meeting commenced at 1412 hours on Sunday October 4<sup>th</sup> and was continued at 1300 hours on Friday, October 9<sup>th</sup>.

READING OF PRIOR MEETING MINUTES:

MOTION: Approve minutes Secretary Greg Thomas read from the May 2009 telephonic meeting. The motion was discussed, voted on and passed unanimously.

PRESIDENT'S REPORT:

1. Per executive order, insurance will be purchased by NPCA on all rental cars for use during seminars.
2. President Anderson advised Diana L. Hoover of "Mayer and Brown" law firm (Houston, TX) has agreed to provide pro bono legal service for all NPCA business matters.
3. SWGDOG and NEDCAB (national explosive detector canine advisory board) updates provided.

SECRETARY'S REPORT:

Several e-mails were distributed association-wide pertaining to elections and soliciting candidates for open offices. The open positions were the NW Director, NE Director, SW Director and Secretary. The nominations were as follows:

NW Region Director: Bill Delay

NE Region Director: Mark Tobin

SW Region Director: Ralph Pendergast

Secretary: Greg Thomas

Elections were again presented and discussed at the General Membership meeting. No further nominations were made for any positions. Since candidates for each office ran unopposed, they were installed in their respective positions.

MOTION: Accept Secretary's report – Ralph Pendergast; Mike Colton second. The motion was discussed, voted on and passed unanimously.

#### TREASURER'S REPORT:

As of September 22, 2009 we have a bank balance of approx \$36,000.00 . This does not include 2009 seminar costs. We have 2000.00 (included in the 36,000.00) in the officer's relief fund and a CD that matures in may of 2010. At that time it will have a value of 11,510.75

Mark Green reaffirmed that NPCA has full disclosure of our financial records and directed any inquires to Katy Farnsworth.

The majority of monies taken in by NPCA are from membership dues, certifications and merchandise sales. The majority of our expenses are incurred by travel expenses for training.

MOTION: Accept Treasurer's report – Danny Valdez; Mike Colton second. The motion was discussed, voted on and passed unanimously.

#### ADMINISTRATIVE ASSISTANT'S REPORT:

1280 Certifications thus far in the year, 1047 members

Member breakdowns: North Central-85 members, North East-45 members, North West-56 members,  
South Central-288 members, South East-197 members, South West-376 members

Cert breakdowns: North Central-52 Certifications, North East- 101 Certifications, North West-82 Certifications  
South Central-335 Certifications, South East-102 Certifications, South West-608 Certifications

MOTION: Accept Administrative Assistant's report – Mike Colton second. The motion was discussed, voted on and passed unanimously.

#### ADMINISTRATIVE ASSISTANT KATY FARNSWORTH'S SALARY:

President Anderson presented written legal opinions from NPCA attorneys about possible FLSA issues concerning compensation for Administrative Assistant Katy

Farnsworth. Concerns centered on the federal minimum wage and NPCA's current compensation. Proposals were presented and the following motion resulted.

MOTION: Increase Katy's salary to \$9.25 an hour. Danny Valdez; Mike Colton second. The motion was discussed, voted on and passed unanimously.

ADDITIONAL MOTION: Effective Monday, October 5, 2009, the administrative assistant shall work a maximum of 40 hours per week as tracked on a written timesheet. Timesheets will be kept accurately and maintained indefinitely. Any potential overtime shall receive prior approval from the NPCA President. Danny Valdez; Bill Delay second. The motion was discussed, voted on and passed unanimously.

SWGDOG:

President Anderson covered current SWGDOG recommendations and possible discrepancies with current NPCA certification processes. After significant discussion, the following motion resulted.

MOTION: Charge the Standards Committee with investigating the current differences between SWGDOG guidelines and NPCA certification standards and prepare a report for the Executive Board. The motion was discussed, voted on and passed unanimously.

REGION RECONFIGURATION:

Due to increased membership in the SW Region, Greg Thomas presented the idea of creating a West Coast Region. The prospective region would encompass California, Washington, Oregon and Hawaii. Benefits of the new WC Region would include better service to the growing California membership, better access to NPCA for prospective members in Oregon and Washington, and opportunities for growth through local representation.

MOTION: Create a new "West Coast Region" encompassing California, Hawaii, Oregon, Washington. Take proposal to the General Membership meeting for vote (which was subsequently affirmed via membership vote) and execute changes to the bylaws to enable creation of a "West Coast Region." Ralph Penderast; Danny Valdez. Motion was discussed, voted on and passed unanimously.

ADDITIONAL MOTION: (presented Friday subsequent to membership vote/approval): Appoint Elliot Zibli as West Coast Region representative – Ralph Pendergast; Danny Valdez second. Motion was discussed, voted on and passed unanimously. West Coast Region Director will serve two (2) year terms and be elected in odd years.

ADDITIONAL MOTION (via e-mail approval): Accept Glen Anderson (Rialto PD – California) as the Standards Committee representative from the West Coast Region. Motion was discussed via e-mail, voted on and passed unanimously.

#### STANDARDS COMMITTEE REPORT:

New SRT rules – add the following language to the SRT certification process:

1. Canine teams attempting SRT Certification must have passed an NPCA Patrol Certification within the twelve (12) preceding months. If the canine team attempting SRT Certification has NOT earned NPCA Patrol Certification within the twelve (12) preceding months, ALL of the following must apply:
  - a. The canine team must NOT have failed ANY Patrol Certification in the twelve (12) preceding months.
  - b. The canine team must NOT have intentionally bypassed an opportunity to complete an NPCA Patrol certification, nor elected to complete an alternate Patrol certification when NPCA Patrol certification was available.
  - c. The canine team must provide written proof (e.g. Certificate) of an equivalent Patrol Canine Certification to the Certifying Officials. Copies of written proof of Patrol Canine Certification will be included with the Master Sheets for the SRT certification. The Certifying Officials conducting the SRT certification have discretion to reject equivalent Patrol Certifications presented for any reason.
  - d. The canine team attempting SRT Certification must be participating in, or have documentation of completing in the previous 12 months, a training course (minimum 16 hours) specific to tactical canine deployments. SRT Certification must be conducted by a qualified NPCA Certifying Official.
  
2. Suspected violations of any policies pertaining to SRT certification will be forwarded to the Standards Committee for investigation. The chairman of the Standards Committee may elect to suspend the SRT certification of the party in question while the investigation is completed. The Executive Board may revoke SRT certification at any time, for any reason, by majority vote.

MOTION: Accept the amendments to the SRT certification as proposed above. This rule is effective October 19, 2009 – Terry Anderson; Greg Thomas second. Motion was discussed, voted on and passed with seven (7) votes in favor, one (1) opposed (Bill Delay).

Human Concealment Amendments:

MOTION: Accept the amendments to the Human Concealment Certification as proposed by the Standards Committee (above). Rule changes are effective October 19, 2009 – Mark Green; Danny Valdez second. The motion was discussed, voted on and passed unanimously.

Explosives Detection Certification:

MOTION: Minimum of 8 feet of det cord will be used in Explosive Detection Certifications. This rule is effective October 19, 2009 – Danny Valdez; Mike Colton second. The motion was discussed, voted on and passed unanimously.

Stay on Gunfire:

MOTION: During the Stay on Gunfire phase, the dog will remain in a predetermined six foot diameter drop-off area. If the dog completely leaves the six foot area, this constitutes a failure of the Stay on Gunfire This rule is effective October 19, 2009 – Danny Valdez; Mike Colton second. The motion was discussed, voted on and passed unanimously.

Add Language To The 2010-2011 Rule Book Requiring Region Director Approval For All Certifications:

MOTION: As of October 19, 2009, all NPCA certifications must be approved by the Region Director where the certification will take place prior to certification – Greg Thomas; Eric Schmitz second. Motion was discussed, voted on and passed unanimously.

- Applicants for Certifying Official/Trainer & Instructor
  - **Carl Abraham** (NC)—CO for Patrol-tabled pending completion of 10 building searches. Incomplete application.
  - **Robert Alvarez** (SW)—CO for Detection-approved pending certifying official class.
  - **Pat Callahan** (NC)—CO Detection and Patrol – approved pending completion of building search judging and having 6 years in K-9 as of January 2010
  - **Matthew Gourley** (SE)—CO Detection-approved
  - **Brian Hale** (NE)—CO Detection-approved
  - **Paul Hines** (SW)—CO for Patrol and Detection and instructor – approved pending completion of certifying official class.
  - **Dave Hodges** (NW)—CO Detection- approved.
  - **Jim Jeffries** (SW)—CO Patrol and Detection, and Instructor –approved pending certifying official class.

- **Scott Kendrick** (SW)—CO Patrol and Detection –approved pending completion of CO class.
- **James Marlow** (SE)—CO Patrol-approved
- **Steven Purse** (NE)—CO Patrol and Tracking -approved
- **Christopher Vitale** (NE)—CO Patrol, Detection and Tracking –approved
- **Ken McCarthy** (SW) – CO patrol and Detection – Approved pending CO Class
- **Francis McDermott** (NE) – Approved pending CO novice numbers and CO class.

MOTION (Via E-mail approval): Approve above-listed applicants for their respective positions as recommended by the Standards Committee. Motion was discussed via e-mail, voted on and passed unanimously.

#### REGIONAL DIRECTOR REPORTS:

Each Region Director submitted written reports from their respective regions. These were duplicate reports presented verbally in the General Membership meeting.

#### AWARDS COMMITTEE REPORT:

##### Presidential Medal of Valor

Approved in spring of 2009 at meeting in Florida

Four were issued in 2009

Ricky Melrose, K9 Zip. Goodyear Police Dept. Az

Michael Powell

Cpl. Craig Mickel, K9 Butsch.

Officer Yoos, K9 Hano.

##### Quarterly Nominations

Receiving nominations from all regions

Receiving reports electronically

Lack Officers name

Lack K9s name

Lack mailing address

All nominations for quarterly awards should go directly to Bill Delay.

#### SALES AND MERCHANDISE REPORT:

Profit from Invictus Law Dog Conference, Las Vegas: \$2,849.75  
Profit from Hits Conference, Louisville, Kentucky: \$2,721.79  
Profit from online store: \$2,918.16 (Jan 09-Aug 09)

Sold \$1,982.00 in merchandise at the National Seminar. Shipping cost appx. 900.00.

ADJOURNMENT:

MOTION: To adjourn the meeting at 1653 hours on Sunday, October 4<sup>th</sup>. The meeting was continued on Friday, October 9<sup>th</sup>. The Friday meeting was adjourned at 1555 hours. Mark Green. Bill Delay seconded. The motion was discussed, voted on and passed unanimously.

Submitted by:

A handwritten signature in blue ink, appearing to be 'Greg Thomas', written over a horizontal line.

Greg Thomas  
NPCA Secretary  
Gilbert Police Department  
Gilbert, AZ